# Sample Syllabus

## 

## INSTRUCTOR INFORMATION

**Name:**

**Office Location:**

**Office Phone:**

**Email:**

## 

## WELCOME!

Welcome to…

## 

## COURSE MATERIALS

Required Textbook: “Principles of Supply Chain Management and Operations,” by Danaka Porter

## OVERVIEW OF COURSE CONTENT, FOCUS AND APPROACH

This courseware was created to bridge the gap between theory and application in supply chain. Most textbooks focus on the theory of supply chain, providing mathematical models to optimize production or inventory levels. However, most supply chain roles require an understanding of how to apply the answers from the models, how to quickly estimate what changes need to happen, and the people skills to work with both upstream and downstream partners.

## COURSE LEARNING OBJECTIVES

By the end of this course, you should be able to:

* Help set up sourcing and procurement processes
* Apply the appropriate forecasting tool for the situation
* Evaluate demand patterns and calculate the optimal demand
* Find the optimal transportation route
* Evaluate a site location
* Select and calculate KPIs
* Create resiliency plans

## METHODS OF ASSESSMENT

* **Attendance and In-class Participation**: Points for asking questions or providing examples, and showing up (for live lectures)
* **Quizzes**: 12 quizzes; each 15 questions
* **Assignments**: Based on instructor preference
* **Simulation:** Grading is built into simulation; instructor preference for total weight to overall grade
* **Test / Exam 1**: Based on instructor preference
* **Test / Exam 2**:Based on instructor preference

| **TYPE OF**  **ASSESSMENT** | **WEIGHT TOWARD**  **FINAL GRADE** |
| --- | --- |
| Attendance and in-class participation | **10%** |
| Quizzes | **10%** |
| Assignments | **15%** |
| Simulation | **15%** |
| Test / Exam 1 | **20%** |
| Test / Exam 2 | **30%** |
| Weight of all assessments in final grade | **100%** |

## COURSE POLICIES

* **Prerequisites and Corequisites**:
* **Late Assignments and Missed Tests / Exams**:
* **Rescheduling Midterm Exam / Quizzes**:
* **Conduct during Examinations**:

* **Use of Plagiarism Detection Services**:

## CLASSROOM EXPECTATIONS (MAY BE CHANGED)

* Students are expected to **read chapters / materials before lectures**, as this will greatly facilitate their understanding of the content that will be presented in class.
* It is important that all students **contribute to a conducive learning environment**. This means maintaining a non-disruptive atmosphere and respecting all members of the class. Surfing the internet as well as engaging in e-mail communication during lectures is a distraction to you and other students in the class, and therefore is strictly prohibited. Please TURN OFF phones before the beginning of each lecture. Place yourself on mute when you are not asking a question. If the course is meeting online, please do your best to have your camera on, which makes the class experience a lot more personal and interactive!
* **Class participation is mandatory** in this course. Class discussions and voluntary presentations can improve your grade, and they also serve as an indication for your proficiency in the course concepts that may support your career progression while providing learning opportunities for others.
* A very substantial amount of materials (both conceptual frameworks and quantitative models) will be covered in this course. You must **ensure you have the time available for this course**.
* While the instructor strongly encourages students helping one another understand course concepts and methods, the nature of individual components requires you to **do your own assignments**.
* **Grading changes only occur if an error has been made**. If it is a matter of fairness to all the students.
* Students with documented accommodation needs in this course…
* Students who are uncomfortable in directly approaching the instructor regarding a course concern may send a confidential email to…